

WESTRAY PARENT COUNCIL

Date:	Thursday, 7 th February, 2008
Time:	7.00 p.m.
Venue:	French Room, Westray Junior High School
Members Present:	Isla Bain, Jo MacDonald, Angela Muir, Elizabeth Drever, Margaret Hutchison (Chair)
In Attendance:	Andrew King, Graham Bevan, Christine Harcus

1.	Apologies for Absence
Apologies for absence were received from Andrew Jessett, Janette Rendall, Cheryl Scott, Graham Maben, Sarah Cable, Lorna Brown	

2.	Minutes of the Parent Council meeting held on Thursday, 15 th November 2007
The minutes of the meeting held on Thursday, 15 th November 2007 were approved by Angela Muir, seconded by Isla Bain.	

3.	Matters Arising
<p>It was noted that Mr King has completed forms regarding the additional lunchtime supervisor. These forms have to be approved by the directorate.</p> <p>The Primary 1 – 4 post has now been advertised. Margaret Hutchison to represent the Parent Council with leeting and interviews.</p> <p>Fire Training to take place tomorrow in school for staff and community.</p>	

4.	Parent Council Constitution
<p>The points raised at the AGM in November, and the response from the Legal Department have now been incorporated into the constitution.</p> <p>The Constitution was approved by Margaret Hutchison, seconded by Angela Muir. There were no objections.</p> <p>A final constitution to be sent to the Parent Forum (all parents).</p>	

5.	Head Teacher's Report
<p>A report from Mr King was distributed to the Parent Council.</p> <p>The following points were noted.</p> <ul style="list-style-type: none"> ○ Mr King to attend a staffing review on 22nd February when all staff, including Support for Learning Assistants, will be reviewed. ○ Through NEET funding, there will be a secure outside play area for the pre-school class including a door from the classroom to a walled area. ○ The additional store is now out to tender. 	

- 2 bike sheds to be erected during the week beginning 18th February.
- Some of the twilight sessions run by the Education Department are now available through Video Conference.

6.	Correspondence
----	----------------

The Clerk updated the meeting on the situation regarding Parent Council Clerks. She had received a letter from OIC to say that Clerks will not be employees of OIC or the Parent Council. Graham Bevan to seek clarification.	
---	--

7.	AOCB
----	------

A Curriculum for Excellence – School Aims	
--	--

Parent Council members looked at the sheets produced earlier that day by all staff and Parent Council representatives.	
--	--

Members received a copy of the sheets and were asked to think about them before the next meeting.	
---	--

It was noted that all classes will be looking at the School Aims and a Vision Statement for the School. Parent Council members also to think about Vision Statements.	
---	--

Parent Council invited to a staff meeting on Tuesday, 25 th March at 3.45 p.m. If needed, Mr King can organise a crèche for that meeting.	
--	--

8.	Date of next meeting
----	----------------------

The next meeting will take place on Thursday, 20 th March, 2008 @ 7.00 p.m.	
--	--

The meeting closed at 8.10 p.m.