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SECTION 1: SCHOOL AIMS

School Aims

We aim to develop successful learners, confident individuals, responsible citizens and effective contributors, by:

- Sharing creative, challenging and enjoyable learning in a safe and supportive environment.
- Developing self awareness and an understanding of the needs of others.
- Being responsible and treating each other fairly.
- Celebrating the culture and quality of life in our island.
- Actively learning and working together as a community.

SECTION 2: ADMISSIONS

Children are admitted to school in August provided they reach the age of five by the end of February of the next year. Only under very special circumstances will children reaching the age of five after the end of February be considered for entry in the previous August; in these cases family circumstances and the needs of the child would be given careful consideration.

Parents are reminded that they are not required to send their children to school until the first entry date (i.e. 3rd or 4th week of August) after their fifth birthday.

Pre-School

Children can attend a Pre-school year starting in August if their 4th birthday falls between 1st March and 28th February. This period is the only time that a Pre-school place is automatically available although it should be possible here to attend the following year as well as a deferred entry to school. The Pre-school class also caters for 3 year olds.

SECTION 3: SCHOOL DAY

The school day for the Primary department is as follows:

Pre-School	Monday	10.20 - 12.30
	Tuesday	9.30 - 12.00
	Wednesday	9.30 - 12.00
	Thursday	9.30 - 12.00
	Friday	9.30 - 12.00
Primary 1-2	Monday	10.20 - 3.15
	Tues - Thurs	9.30 - 3.15
	Friday	9.30 - 2.25
Primary 3-7	Monday	9.50 - 3.15
	Tues - Thurs	9.00 - 3.15
	Friday	9.00 - 2.25
	Interval	10.40 - 10.55
	Lunch	12.35 - 1.15

NB: Primary 1 stops at 1.15 for the first two weeks. During the first two weeks, any Primary 1 children not having lunch should be collected by 12.25 p.m.

For the Secondary department it is as follows:

Period 1	9.00 - 9.50 a.m.
Period 2	9.50 - 10.40 a.m.
Interval	10.40 - 10.55 a.m.
Period 3	10.55 - 11.45 a.m.
Period 4	11.45 - 12.35 p.m.
Lunch	12.35 - 1.15 p.m.
Period 5	1.15 - 2.05 p.m.
Period 6	2.05 - 2.55 p.m.
Period 7	2.55 - 3.45 p.m.

Secondary start at 9.50 a.m. on Mondays and finish at 2.55 p.m. on Fridays.

SECTION 4: CALENDAR 2008/2009

Autumn	Start (staff)	Monday 18 August 2008
	(pupils)	Tuesday 19 August 2008
	Pr 1 Parents Visit	w/b Monday 8 September 2008
	End	Friday 10 October 2008
Winter	In-service Days	Thursday 23/ Friday 24 October 2008
	Pupils Start	Monday 27 October 2008
	5 – 16 Parents' Evening Parental Council AGM	Thursday 20 November 2008
	S4 Prelims	3 – 11 December 2008
	End	Friday 19 December 2008
Spring	Start	Monday 5 January 2009
	S4 Parents' Evening	Thursday 22 January 2009
	In-service Days	Thursday 12/ Friday 13 February 2009
	S2/4 Evening with KGS	w/b Monday 23 February 2009
	S2 Parents' Evening	Tuesday 14 March 2009
	End	Friday 27 March 2009
Summer	Start	Tuesday 14 April 2009
	S3 Exams	w/b Monday 27 April 2009
	May Day Holiday	Monday 4 May 2009
	Pr 1-7 Parents' Evening	Tuesday 12 May 2009
	S3 Parents' Evening	Wednesday 20 May 2009
	S3 Work Experience	w/b Monday 1 June 2009
	Timetable Move On	w/b Monday 1 June 2009
	New Primary 1 Parents Evening	Thursday 11 June 2009 at 7.15pm
	Pr 7 Parents Evening	Thursday 11 June 2009 at 6.30pm
	S1 Parents' Evening	Thursday 11 June 2009 at 7.30pm
	End	Friday 26 June 2009
Autumn 2007	Start (staff)	Monday 17 August 2009
	Start (pupils)	Tuesday 18 August 2009

SECTION 5: TRANSPORT TO AND FROM SCHOOL

Summer:

All pupils under the age of eight who live more than two miles from the school or the nearest pick-up point for transport are carried free. Pupils aged eight and over who live more than three miles from the school or nearest pick-up point are carried free.

Winter:

Between the end of the October holiday and the beginning of the Easter holiday each year all children who live more than 1.5 miles from the school or the nearest pick-up point or more than 0.5 miles up a side road from the pick-up point are transported free.

Any queries regarding transport should be made to the school or to the Education Department, Council Offices, Kirkwall, Tel: 01856 873535.

SECTION 6: PROVISION OF MEALS AND MILK

Milk is provided free to all Pre-School pupils.

Mid-day meals are provided at a charge of £1.45 (Primary) or £1.55 (Secondary). Free meals are provided for pupils whose parents receive Income Support. Application forms for free meals (which must be completed ANNUALLY) are available from the Education Department or the School Office.

Books of 10 tickets are available for all pupils and are on sale in the school kitchen at a cost of £14.50 for Primary and £15.50 for Secondary.

All pupils can, if they wish, purchase milk shakes at lunch time - 20p for flavoured and 18p for plain.

SECTION 7: ACCIDENT PROCEDURE / MEDICATION

Any accident or suspected injury other than of a very minor nature will be referred to the local Doctor or Nurse and parents informed as soon as possible.

Minor cuts and bruises will be attended to by a school First Aider.

Medication will not be given in school without parental consent. Where a child must have regular medication to be administered during the school day, parents should arrange this with the First Aider. A "Medicines to be Administered in School" form must be completed by a parent to allow school First Aid staff to administer medication. Parents should come to school with the medication and complete the form.

SECTION 8: ATTENDANCE

1. It is requested that parents telephone the school in the morning to say their child will be absent that day.
2. Pupils requesting leave of absence from school, for any reason, should bring a written note from their parents in sufficient time. Parents' holidays, even if the school are informed, are classed as unauthorised absence by the Authority.
3. The school must be informed if for any reason a pupil is to be temporarily excused such activities as P.E.

SECTION 9: REWARD SYSTEM

In the Secondary Department a series of new initiatives have occurred to celebrate success. These include:

- Merit cards
- Celebration Assemblies
- Development of Year Heads
- Letters home to acknowledge success following guidance meetings
- Vouchers awarded by Year Heads and also linked to numbers of merit cards

The effectiveness of the strategies has been carefully monitored. Pupils valued Merit Cards when awarded for excellent effort and attitude and only became concerned when they felt they were given for little reason. S4 interestingly also valued these and at one point during the year made comment on the limited numbers they had received.

This strategy has been effective in lifting the morale of pupils and I believe it has resulted in a positive effect on their attainment.

The development of a vocational course has also aided a positive ethos as pupils have enjoyed these activities and see they are valued by the staff.

SECTION 10: DISCIPLINE

The objectives of our disciplinary system are as follows:

1. To ensure good standards of behaviour within the classroom to allow a good constructive learning atmosphere.
2. To obtain in all parts of the school a standard of behaviour that ensures safety and mutual respect.
3. To prepare pupils for adult life by placing them in a situation where acceptance of their responsibilities is insisted upon, and where their rights are respected.

If there is a problem with a discipline issue, the school will contact you at an early stage, as we believe at active partnership between parents and the school will help resolve an issue and support the pupils involved.

Classroom behaviour is primarily the responsibility of the class teacher. Most incidents of indiscipline will require sanctions such as a verbal reprimand, removal to another group or place in the class or school, extra work, detention. For more serious or persistent misbehaviour the matter will be dealt with by the Head Teacher. If the situation is serious enough, parents will be involved at this stage, and will be asked for a guarantee of good behaviour.

In the unlikely event of an extremely serious incident or a series of serious incidents, the matter would be referred to the Director of Education, in line with such procedures as he may lay down.

Bullying: All staff, pupils, parents and the Parent Council have been involved in producing a School Bullying Policy. This has two functions: to raise awareness of bullying and to advise staff, pupils and parents about how incidents of bullying are to be dealt with. The effectiveness of this policy is reviewed each year by staff and pupils. Parents should ask if they wish to see a copy of the Policy. Parents are urged to contact the Head Teacher if their children are being bullied at school.

SECTION 11: CLOTHING

No particular uniform is prescribed for everyday wear, but pupils are expected to wear clothing that is appropriate for school.

The school would suggest that the P.E. kit brought by children should contain a light coloured t-shirt, dark shorts and trainers. The school feels that designer t-shirts are not appropriate for P.E.

Swimming costumes and towels should be brought for swimming.

SECTION 12: LOST PROPERTY

1. All items of clothing or belongings that have to be left in cloakroom areas or classrooms should have a name or other means of identification on them.
2. The school cannot accept responsibility for money or valuable items lost by pupils unless they have been given to a member of Staff for safe keeping.
3. Pupils should not normally carry large sums of money or any valuable items to school.
4. Any losses should be reported promptly to a member of Staff.
5. Unclaimed items may be disposed of at the end of the session.

SECTION 13: SCHOOL RULES

1. Pupils are expected to behave in a reasonable and respectful manner towards each other and members of staff.
2. Children are not allowed to leave the school premises at interval or at lunchtimes.

SECTION 14: INSURANCE

Public liability insurance is held in respect of all school children.

SECTION 15: PRACTICAL SUBJECTS - MATERIALS

For Home Economics and Craft & Design, a contribution for materials and ingredients is required.

SECTION 16: TRANSFERS AND LEAVING DATES

During the latter half of S2, pupils have the opportunity to decide whether they will stay at Westray School or transfer to Kirkwall Grammar School to continue their education.

Full consultation will take place between pupil, teachers and parents, to ensure that the best course of action is followed for each individual.

The earliest date at which a pupil may leave school is as follows:

If the 16th birthday falls between 1st March and 30th September, he/she may leave on the last school day in May;

If the 16th birthday falls between 1st October and the last day of February, he/she may leave at the Christmas holidays.

SECTION 17: SCHOOL STAFF

The Head Teacher is Mr Andrew King.

The Primary Staff is as follows:

Pre-School	:	Mrs Lorraine Rendall
Primary 1 - 4	:	Mrs Angela Stout/Mrs Ruth Bowen (Job Share)
Primary 5, 6 & 7	:	Miss Helen Lumsden (Principal Teacher)
Support for Learning	:	Mrs Joanne Gibson
Primary 1 - 4 Art	:	Mrs Angela Stout

The Secondary Staff is as follows:

English / History / Drama	:	Mr Allan Forrester
Maths / Chemistry / Biology / Vocational Course	:	Mrs Sarah Cable
Maths / ICT / Vocational Course	:	Mr Kenneth Dickson
Physics	:	Mr Andrew King
French / PSD / Global Citizenship	:	Mrs Emma Taylor
Geography	:	Mr Will Snow
Home Economics	:	Mrs Mary Rackstraw
Technical Subjects	:	Mr James Meason
Art	:	Mrs Shona Firth
Music	:	Miss Lynn Procter
Physical Education	:	Mrs Amy Smith
Religious Education	:	Mr Kenneth Dickson
Support for Learning: Non-Teaching Staff:	:	Mrs Joanne Gibson
Secretary	:	Mrs Margaret Hutchison
Auxiliary	:	Mrs Stella Harcus
Classroom	:	Mrs Jenny Groat

Assistants	:	Mrs Margaret Drever
Violin Instructor	:	Mrs Elizabeth Sullivan
Accordion Instructor:		Mrs Betty Hume
Janitor (job share)	:	Mr Alan Drever & Mrs Cathie Nicholson
Cook	:	Mrs Netta Harcus
Kitchen Assistants	:	Monika Mazur (job-share) with Vacant Post & Mrs Mabel Pottinger
Cleaners	:	Mrs Cathie Nicholson & John and Anita Bennett
Playground/Dining Room Supervisor:		Mrs Jenny Groat
Technician	:	Mr John Bennett
Leisure Attendants	:	Mrs Allison Pottinger, Mrs Janette Rendall, Mrs Marta Forrester (relief)

SECTION 18: CLASS ORGANISATION

There are two teachers in the Primary Department for the seven stages.

August 2008:

The Pre-School class consists of 2 children.

Nursery (3 year old education) class consists of 2 children. Children join the nursery class in August, January or April following their 3rd birthday.

Primaries 1-3 consists of 15 children.

Primaries 4-7 consists of 17 children.

In the Secondary Department, an endeavour is made to teach year-groups on their own in all subjects where this is considered to be advantageous.

Secondary 1 consists of 9 children.

Secondary 2 consists of 14 children.

Secondary 3 consists of 5 children.

Secondary 4 consists of 8 children.

SECTION 19: CONTACTS WITH STAFF

Parents who wish to make a formal appointment with any member of the teaching staff should do so by getting in touch with the Head Teacher during the school day. The school's telephone number is Westray (01857) 677353.

Likewise, any parent coming into school to talk to a teacher during the day is requested to make his/her presence known to the school office before going to see the class teacher.

Complaints procedure:

Complaints relating to any matter should be made directly to the Head Teacher. If this approach fails, direct contact should be made with the Director of Education.

SECTION 20: ASSESSMENT

1. The purposes of assessment.

These may be summarised as follows:

- (a) To identify strengths and weaknesses and to diagnose specific learning difficulties.
- (b) To assist in the motivation of pupils.
- (c) To measure achievement in relation to the intentions of the course.
- (d) To train pupils in study skills and exam techniques, and to provide exam practice at specific times.
- (e) To provide information for consideration at times of curricular and vocational choice.
- (f) To form the basis of reports for pupils parents, teachers and possibly other educational institutions and employers.
- (g) To evaluate teaching methods, materials and courses.

As a pupil progresses through school there will be a shift in the balance of the importance of the various purposes.

2. Assessment Policy

Assessment is an integral part of curriculum. Each child's progress is carefully monitored. Staff assess and record progress both formally and informally on a continuous basis. National Test results are logged centrally so that the Head Teacher and Principal Teacher (Primary) and the Education Department can monitor individual pupil progress as they move up the school. Targets are set on National Test results.

Standard Grade results are analysed by departments, the Head Teacher and the Education Department. Secondary 3 and 4 are set Standard Grade targets each year.

Performance Indicators in Primary Schools (PIPs) have been successfully introduced in Primary 1 and have helped to inform teaching of each child. PIPs assessments are also used at Primary 3, 5, 7. These assessments allow us to track how pupils are doing as they move through the primary.

MidYIS assessments are used in Secondary 1 and 2 to indicate the Standard Grade potential of each pupil. The results are discussed with pupils, parents and staff.

SECTION 21: REPORTS AND PARENTS EVENINGS

PRIMARY REPORTS

Two reports will be sent to parents of Primary 1 each year, the first in September. In May a report will be sent to parents of all Primary children. This will contain full comments from all the teachers involved on attainment, attitude, effort and future needs.

SECONDARY REPORTS

S1	June
S2	March
S3	May
S4	January

PARENTS' EVENINGS

As detailed on calendar.

SECTION 22: CURRICULUM - PRIMARY AND SECONDARY

PRIMARY DEPARTMENT

The Government has produced guidelines for the 5-14 Curriculum and the primary department, in line with other schools in the country, has implemented these.

The main areas of study are English Language, Mathematics, Environmental Studies, Religious and Moral Education and Expressive Arts (Art, PE, Music and Drama).

SECONDARY DEPARTMENT

All pupils in Westray School follow the same course in S1 and S2. This consists of varying periods of time (the broad allocations being decided at National level) devoted to the following subjects:-

English, Mathematics, French, Technical Subjects, Home Economics, Science, History, Geography, Art, Music, Physical Education, Social Education, Religious Education, Drama, Global Citizenship, ICT.

Support for Learning is available throughout the school to help develop and implement courses and activities for all pupils that will allow for their different needs and abilities.

In S3 and S4 all pupils are given the opportunity to be presented for Certificate work in a range of subjects.

Standard Grade : English
Mathematics
French
Geography OR History
Craft & Design OR Home Economics
Biology OR Physics
Chemistry
Intermediate Art
Music for musically advanced pupils

Some of the above courses are available at Access level. This will be agreed in consultation with Support for Learning staff.

Other Courses : ICT Course
Vocational Course
R.E. at Intermediate

In addition there are non-examination courses in P.E. and Personal & Social Development.

Instrumental Tuition: Violin Tuition is provided for interested pupils from Primary 4 upwards. Parents of pupils who wish to be considered for such tuition should contact the school.

Homework Policy

The school recognises that the latest research shows that each individual has multiple intelligences and that intelligence is not fixed i.e. we have a range of intelligences e.g. mathematical, language, musical, artistic and we can become more intelligent. We seek to develop these intelligences. Homework has an important role to play in achieving this.

Successful Homework

- Helps pupils become more enthusiastic about learning
- Develop new skills and practise old ones
- Consolidates learning
- Helps develop confidence for work, leisure, further education

When, where and how homework is done is important to success.

- When – will differ from one pupil to another, some will prefer morning, others evening and this has to be taken into consideration
- Where – will depend on family and other circumstances and needs to be taken into account
- How – individuals have differing preferred learning styles, homework should, where possible, take these into account

Work has been successfully learned when

- You can remember it or remember how to do it
- You are confident you understand it
- You can explain it to someone else

The three key people in success at school and in life are:

- The teacher
- The parent
- The pupil

These three people working together are essential to ensure success in school and beyond.

The Teacher's job is

- To set interesting homework at the right level
- Be aware of other pressures and responsibilities pupils may have
- Set realistic deadlines
- Check homework is done and give feedback
- To give recognition and reward for effort and work well done

The Pupil's job is

- To note what is required and when it is due
- To plan ahead
- Make time to do homework carefully and well
- To seek help when stuck
- Hand in completed homework on or before the date due

The Parent's job is

- To know what the school and teachers expect of pupils
- To know what the school and teachers expect of parents
- To talk to their child about what he/she is learning
- To listen to worries and concerns from their child and be patient
- To get in touch with the school if there are concerns

The time spent on homework will vary depending on the age and stage ability and circumstances of the pupil.

- Secondary – a revised timetable for Secondary homework has been sent out. Copies are available in the office.
- Primary - homework should not exceed half an hour per evening i.e. 2 ½ hours per week

This policy has been influenced by the Homework File, John McBeath, The University of Strathclyde.

SECTION 24: GUIDANCE / PERSONAL AND SOCIAL DEVELOPMENT POLICY
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GUIDANCE

The responsibility for the care and welfare of pupils lies formally with the Head Teacher. All staff have a professional responsibility for the care and welfare of pupils in their care. This is important because the Head Teacher is also responsible for discipline in the school. There is a potential conflict between the two roles. The school has also introduced the role of Year Heads who provide pastoral support to pupils in a year group. For 2008/09 Year Heads will be as follows:

- S1 Mr Dickson
- S2 Mrs Taylor
- S3 Mr Forrester
- S4 Mrs Cable

These staff can be a first point of contact for parents with a concern.

Secondary

The resident staff are the register teachers of the four year groups and are the first line guidance teacher. Each class is taught by their teacher therefore pupil and teacher are well known and accessible to each other.

The formal timetabled teaching of Personal and Social Development is undertaken by the Mrs Emma Taylor with the assistance of outside agencies.

PSD covers Careers, Course Selection, Health and Social Education. Pupil Progress Files are also co-ordinated during PSD lessons.

The Careers Officer visits the school in line with the agreement with Careers Scotland.

Pupils are encouraged to talk to staff if they wish to discuss educational or personal issues. Any such approaches will be dealt with sympathetically.

Staff meet regularly after school to discuss pupil progress.

Staff who are concerned about the education, care or welfare of a pupil should consult the Head Teacher.

Formal referrals will be logged.

Pupils are given the opportunity to raise any concerns they have at the pupil review meetings.

Primary

Class teachers are responsible for the education, care and welfare of the pupils in their class.

PSD issues will be formally covered in class and will be planned for by staff.

Any educational concerns should in the first instance be discussed with the Class Teacher who will liaise with the Support for Learning Teacher and the Head Teacher.

Any care and welfare concerns should be discussed with the Head Teacher.

SUPPORT FOR LEARNING

The Support for Learning Teacher divides her duties between the Primary and Secondary departments. She gives help where it is needed, either by coming into a class to give assistance to individuals, by taking small groups so that the class teacher may concentrate on others, or by "extracting" an individual or small group to deal with a particular area of the work which is giving cause for concern. Her role is flexible, offering support where it is most profitable.

CHILDREN'S SERVICES

If parents think their child(ren) may have special educational needs, the Child Guidance service is available for advice. Peter Diamond, Assistant Director of Education, is in charge of the service and may be contacted at the Education Department, Kirkwall. (Tel: 01856 873535).

If necessary he can make an assessment of any child's needs.

SECTION 25: WORK EXPERIENCE

At the recommendation of the Secretary of State, all pupils in their last year of compulsory education will have 5 - 15 days of work experience.

Arrangements for this will usually fall into two categories.

- (1) organised visits to the mainland of Orkney, to make use of facilities available in Kirkwall or Stromness.
- (2) individually arranged work experience, which may be on the island or on the mainland, depending on the area of work selected.

Work Experience is organised in early June at the time of timetable change as S3 become S4.

SECTION 26: SCHOOL - COMMUNITY LINKS

The education of each individual child is a partnership between the child, the parent and the school. It is therefore important that there are good links between home and school to facilitate the exchange of information between the two. The important point is that both parents and teachers do not hesitate to contact one another when they feel that there are issues and concerns which affect the education of individual pupils.

To facilitate this contact the school operates an open door policy i.e. parents are free to come into the school at any time. If, however, a parent wishes to see an individual teacher about a pupil an appointment should be made through the school office. This is necessary as teachers have heavy teaching commitments which they must fulfil.

More formal contact takes place at Parents' Evenings which are arranged following the issuing of school reports. These evenings are intended to allow discussion about pupils based on the written comments in the reports.

Regular newsletters are sent home informing parents of activities in school and reminding them of forthcoming events from the calendar. The calendar is published annually giving the dates of the main school events. The school is also setting up a website in 2008/09.

This handbook is also intended to provide pupils and parents with the organisational details and policies of the school.

Children in their Pre-school year who are attending the Pre-School class are taken once a week, together with Primary 1, for a 15 minute Music and Movement lesson. For six weeks in the summer term, these children are taken for weekly classroom visits by the Primary 1-4 teacher.

SECTION 27: SCHOOL CHAPLAINCY

Policy on School Assemblies and Chaplaincy

The school holds regular primary and secondary assemblies. The purposes of these assemblies are

“to provide opportunity for individual reflection on spiritual and moral concerns;”

“to promote the ethos of the school through the expression and celebration of shared values.”

Religious and Moral Education 5-14

It is seen as important that the whole school community take part in assemblies and that no-one feel excluded or devalued as a result of being involved.

“religious observance should be inclusive, not exclusive, allowing pupils from various religious backgrounds, or none, to take part with integrity and gain something from the experience.”

Religious and Moral Education 5-14

“it is possible to show moral concern and commitment without necessarily basing these on a religious view of life.”

Religious and Moral Education 5-14

A school chaplain is appointed on an annual basis. The chaplain is not expected to promote a particular brand of Christianity but rather to provide broadly based Christian moral support. Other local ministers and members of the wider community take part from time to time on the same understanding.

Occasional use is made of non-local visiting speakers where they are able to provide information to pupils in a broadly balanced way. Any such visits must be planned in advance, fit in with the overall programme, be inclusive and be acceptable to all in the school community.

The School Chaplain for the session 2008 – 2009 is Rev Iain MacDonald.

SECTION 28: USE OF MOBILE PHONES IN SCHOOL

The following is the school policy on the use of Mobile phones:

It is recommended that pupils do not take mobile phones to school.

If a pupil has a mobile phone in school it is to be switched off at all times, this includes the text messaging facility. The use of mobile phones containing cameras is strictly prohibited within the school. A two day exclusion may be automatically given to any pupil caught using a camera phone.

A parent who needs to contact a pupil during the school day should phone the school office in the usual way.

If a pupil wishes to make a phone call during the school day he/she should ask at the school office to use the school phone. Permission will then be granted if the request is reasonable.

SECTION 29: INTERNET ACCESS

The school now has networked access to a filtered internet system. The filtering is to try to restrict pupil access to only acceptable internet sites. The internet (the world wide web) itself is not monitored and as a result a wide variety of information is available and some of it is not acceptable for school pupils. The filtering is done by Orkney Islands Council Education Department.

However it is possible that a pupil could access a seemingly innocuous site which nevertheless contains unacceptable material. If this happens the pupil immediately is to close down the site and inform their teacher. The address of the site will be forwarded to the ICT Centre. Access to the site will then be denied. When pupils try to access denied sites a report is automatically emailed to school identifying the pupils and the site. Each pupil has an individual number to access email and the internet. A password of their choosing is required before they are allowed in the system. It is their responsibility to ensure that their password is unknown to others.

SECTION 30: PARENT'S CHARTER

The following information is provided under Parent's Charter Legislation to enable parents to make comparisons of schools.

SECTION 31: CHILD PROTECTION

The school follows the guidelines outlined in the Orkney Islands Council Child Protection Policy. Should you wish to talk further about Child Protection and the safety of children please feel free to contact the Head Teacher.